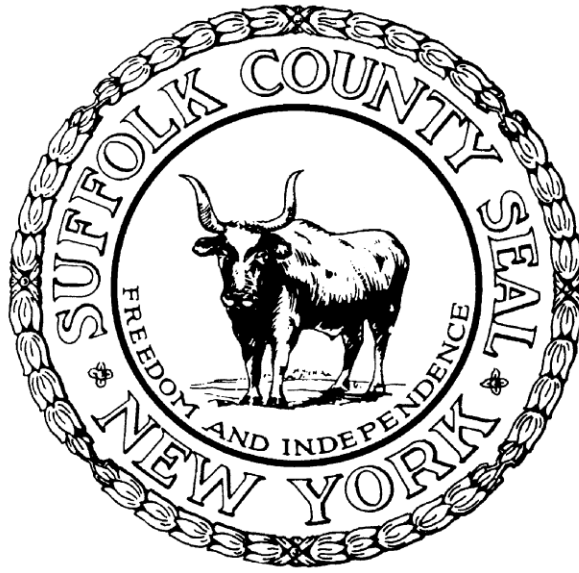


**SUFFOLK COUNTY CONSORTIUM
SUBSTANTIAL AMENDMENT TO
2011 ANNUAL ACTION PLAN**

**EMERGENCY SOLUTIONS GRANT
SECOND ALLOCATION
ESG**



Lead Agency: Suffolk County Community Development Office

**H. Lee Dennison Building
100 Veterans Memorial Highway
P.O. Box 6100
Hauppauge, N.Y. 11788-0099**

Prepared: March, 2012

For Period Covering Program Year 2011

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SF 424

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted	Applicant Identifier 11-1000464	Type of Submission	
Date Received by state	State Identifier	Application	Pre-application
Date Received by HUD	Federal Identifier E11-UC-360109	<input type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input checked="" type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
Applicant Information			
Suffolk County		NY369103 SUFFOLK COUNTY	
H. Lee Dennison Building		Organizational DUNS 142753479	
100 Veterans Memorial Hwy., PO Box 6100		Organizational Unit:	
Hauppauge	New York	Department: Economic Development	
11788	Country U.S.A.	Division: Community Development	
Employer Identification Number (EIN):		Suffolk County	
11-6000464		Program Year Start Date (04/01)	
Applicant Type:		Specify Other Type if necessary:	
Local Government: County		Specify Other Type	
Program Funding		U.S. Department of Housing and Urban Development	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
Community Development Block Grant		14.218 Entitlement Grant	
CDBG Project Titles:		Description of Areas Affected by CDBG Project(s):	
\$CDBG Grant Amount:	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for CDBG-based Project(s)			
Home Investment Partnerships Program		14.239 HOME	
HOME Project Titles:		Description of Areas Affected by HOME Project(s):	
\$HOME Grant Amount:	\$Additional HUD Grant(s) Leveraged	Describe	

\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s)			
Housing Opportunities for People with AIDS		14.241 HOPWA	
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			
Emergency Shelter Grants Program		14.231 ESG	
ESG Project Titles: Suffolk County Homeless Prevention Activities		Description of Areas Affected by ESG Project(s): Suffolk County	
\$ESG Grant Amount: \$91,321	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s): \$91,321			
Congressional Districts of: Suffolk County		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts: 1, 2	Project Districts: 1, 2		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
First Name: Jill	Middle Initial:	Last Name: Rosen-Nikoloff
Title: Director	Phone: 631-853-5705	Fax: 631-853-5688
eMail: jill.rosen-nikoloff@suffolkcountyny.gov	Grantee Website: suffolkcountyny.gov	Other Contact
Signature of Authorized Representative: Jon Schneider Deputy County Executive		Date Signed

Suffolk County Consortium
Substantial Amendment to 2011 Annual Action Plan
Emergency Solutions Grant (ESG) Second Allocation

1. Introduction

Suffolk County is amending its 2011 Annual Action Plan for the Emergency Solutions Grant (ESG) Program for submission to the U.S. Department of Housing and Urban Development (HUD) in order to receive the second allocation of 2011 funding. This Substantial Amendment is due to HUD no later than May 15, 2012.

In 2011, HUD broke the ESG program into two separate funding allocations. The first allocation of \$162,348 was for the “traditional” ESG activities, is subject to the previous Emergency Shelter Grant Program regulations, and was part of the County’s 2011 Annual Action Plan. The second allocation of \$91,321 is subject to the new Emergency Solutions Grant Program regulations.

This amendment has been prepared in accordance with the County’s Citizen Participation Plan, and with consultation with the Suffolk County Continuum of Care.

2. HEARTH ACT

The ESG program changes are a result of the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act). The HEARTH ACT, enacted into law in 2009, consolidates three separate homeless assistance programs administered by HUD under the McKinney-Vento Homeless Assistance Act into a single grant program, and revises the Emergency Shelter Grants program and renames it as the Emergency Solutions Grants (ESG) program. The HEARTH Act also codifies into law the Continuum of Care planning process, a longstanding part of HUD’s application process to assist homeless persons, by providing for greater coordination of local planning efforts designed to assist homeless persons. The change in the program’s name, from Emergency Shelter Grants to Emergency Solutions Grants, reflects the change in the program’s focus from addressing the needs of homeless people in emergency or transitional shelters to assisting people to quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness.

3. Homelessness Prevention and Rapid Re-Housing

A portion of the funding under the American Recovery and Reinvestment Act of 2009 was allocated to HUD for a Homeless Prevention and Rapid Re-Housing Program (HPRP), and Suffolk County prepared a substantial amendment to its 2008 Annual Action Plan in order to receive its formula allocation of \$1,511,657.

This “temporary” program has been providing financial assistance and services to prevent individuals and families from becoming homeless and to help those who are experiencing homelessness to be quickly re-housed and stabilized. The funds under this program were intended to target individuals and families who would be homeless but for this assistance. The funds provided a variety of assistance including: rent and utility arrears, short-term or medium-term rental assistance and housing relocation and stabilizations services, including such activities as mediation, credit counseling, security or utility deposits, moving cost assistance and case management. The new regulations for the ESG program, which is considered a “permanent” program, are patterned after the HPRP. Therefore, HPRP activities can continue in a greatly reduced form and ensure some continuity between HPRP and ESG.

4. Summary of Consultation Process

Suffolk County has an application process for non-profits to use to apply for the available ESG funds. The application was developed in cooperation with the Suffolk County CoC leadership. In addition, a representative from Suffolk County Community Development attends the monthly Suffolk County CoC meetings to provide updates and gather input on Emergency Solutions Grants. Applications, as applicable, are posted on the Suffolk County Community Development website and distributed by the Suffolk County CoC to all of its members. Requests for funding are evaluated on several factors: compliance with all federal regulations, ability to successfully complete activities based on prior performances, Match, HMIS participation, CoC attendance, location of activities, as well as the nature of the activities. Suffolk County meets with the local CoC leadership to determine a final allocation of the available funding.

5. Summary of Citizen Participation Process

Notice of Substantial Amendment to the 2011 Annual Action Plan was placed in the Suffolk County Edition of Newsday on April 13, 2012, starting a 30 day comment period. It was also posted on the Suffolk County Community Development website at: <http://www.suffolkcountyny.gov/Departments/EconomicDevelopmentandPlanning/CommunityDevelopment/EmergencySolutionsGrant.aspx>

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Legal Notice 10807407

Public Notice
Substantial Amendment to
Suffolk County Consortium
Fiscal Year 2011 Annual Ac-
tion Plan
Second Allocation of Emer-
gency Solutions Grant
On November 15, 2011, the De-
partment of Housing and Urban
Development (HUD) posted the
Interim Rule for the Emergency
Solutions Grants Program and
Consolidated Plan, conforming
amendments (Interim Rule) on
HUD's Homelessness Re-
source Exchange Web site at
www.hud.gov. On Decem-
ber 5, 2011, the Interim Rule
was published in the Federal
Register (see 76 FR 75654).
Also on November 15, 2011,
HUD announced the availability
of the second allocation of FY
2011 Emergency Solutions
Grants Program funds allocat-
ing \$81,821 to the Suffolk
County Consortium. To receive
funds from the second allocat-
ion, Suffolk County must pre-
pare, and obtain HUD approval
of, a substantial amendment to
its Fiscal Year (FY) 2011 Con-
solidated Plan Annual Action
Plan (Annual Action Plan).
A summary of the activities to
be implemented with the sec-
ond allocation of ESG funds is
provided below. Beginning on
April 13, 2012, the complete
substantial amendment can be
viewed during regular business
hours at the Suffolk County
Community Development Office
and/or downloaded and stored
from the Suffolk County website
at: <http://www.suffolkcounty.org>,
and Department of
Community Development
Emergency Shelter Solutions
Grant, aspx.
Homeless Prevention Activities
\$80,413.22
Suffolk County
Administration \$10,907.76
Suffolk County is now accepting
citizen comments on the Sub-
stantial Amendment to the 2011
Action Plan. Comments should
be submitted in writing no later
than May 15, 2012 to: Suffolk
County Community Develop-
ment Office, PO Box 6100,
Hauppauge, NY 11788.

6. Match

Suffolk County Community Development will monitor and ensure that 100% of the Emergency Solutions Grant is matched with equal resources. Subrecipients are each required to provide such match. The match must be cash or an in-kind contribution, and cannot be counted as satisfying the matching requirement of another federal grant. Only matching funds meeting the requirement of \$576,201 will be accepted.

7. Proposed Activities and Overall Budget

The January 27, 2012 Federal Register Notice states that existing “shelter” activities cannot exceed 60% of the PY 2011 combined allocation, or 100% of the PY 2010 allocation that was used for shelter activities, whichever is greater.

Table 1: Declaration of PY 2010 Grant Fund Commitments

Activity Type	Obligated Amount
Homeless Assistance	\$105,389.00
Homelessness Prevention	\$47,000.00
Administrative Activities	\$8,100.00
Total PY 2010 Award	\$160,489.00

The initial allocation of PY 2011 ESG funding was allocated to emergency shelters (83% - \$134,230), Homeless Prevention (12% - \$20,000) and administration (5% - \$8,117). 60% of the combined PY 2011 ESG allocation of \$253,669 is \$152,201, and 100% of the PY 2010 amount used for shelter activities is \$105,389.

In discussions with the Continuum of Care and the two non-profits currently providing homelessness prevention and rapid re-housing services under the HPRP Grant, a consensus was made to reach more of the nearly homeless population. While there is a great demand for homeless shelter services, it was agreed that there was a greater need for Homeless Prevention Programs which follow HUD’s objectives.

Project Name: ESG11-HOMELESS PREVENTION					
Description:	IDIS Project #: ESG11-SUFFOLK UOG Code: NY369103 SUFFOLK COUNTY FINANCIAL ASSISTANCE TO FAMILIES WHO ARE IN JEOPARDY OF BECOMING HOMELESS.				
Location: COUNTYWIDE-SUFFOLK COUNTY					
Priority Need Category Select one: Homeless/HIV/AIDS					
Explanation:					
Expected Completion Date: 3/31/2014					
Objective Category <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity					
Specific Objectives					
Outcome Categories	1 End chronic homelessness				
<input type="checkbox"/> Availability/Accessibility	2 Improve access to affordable rental housing				
<input checked="" type="checkbox"/> Affordability	3 Improve access to affordable owner housing				
<input type="checkbox"/> Sustainability					
Project-level Accomplishments	01 People	Proposed 25	Accompl. Type:	Proposed	
		Underway		Underway	
		Complete		Complete	
	Accompl. Type:	Proposed	Accompl. Type:	Proposed	
		Underway		Underway	
		Complete		Complete	
	Accompl. Type:	Proposed	Accompl. Type:	Proposed	
		Underway		Underway	
		Complete		Complete	
	Accompl. Type:	Proposed	Accompl. Type:	Proposed	
		Underway		Underway	
		Complete		Complete	
Proposed Outcome		Performance Measure		Actual Outcome	
NUMBER OF PEOPLE ASSISTED		NEW ACCESS TO A SERVICE			
05 Public Services (General) 570.201(e)		Matrix Codes		Matrix Codes	
Matrix Codes		Matrix Codes		Matrix Codes	
Matrix Codes		Matrix Codes		Matrix Codes	
Program Year 1	ESG	Proposed Amt. 80,413.22	Fund Source:	Proposed Amt.	
		Actual Amount		Actual Amount	
	Fund Source:	Proposed Amt.	Fund Source:	Proposed Amt.	
		Actual Amount		Actual Amount	
	Accompl. Type:	Proposed Units	Accompl. Type:	Proposed Units	
		Actual Units		Actual Units	
	Accompl. Type:	Proposed Units	Accompl. Type:	Proposed Units	
		Actual Units		Actual Units	

Project Name: ESG11-Administration				
Description:	IDIS Project #: ESG11-SUFFOLK UOG Code: NY369103 SUFFOLK COUNTY ADMINISTRATIVE FUNDS FOR THE IMPREMENTATION AND MONITORING OF ESG ACTIVITIES.			
Location: 100 VETERANS MEMORIAL HIGHWAY, HAUPPAUGE, NY 11788				
Priority Need Category Select one: Planning/Administration				
Explanation:				
Expected Completion Date: 3/31/2014				
Objective Category <input type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity				
Specific Objectives				
Outcome Categories	1			
<input type="checkbox"/> Availability/Accessibility	2			
<input type="checkbox"/> Affordability	3			
<input type="checkbox"/> Sustainability				
Project-level Accomplishments	Accompl. Type: <input type="button" value="Proposed"/>	Accompl. Type: <input type="button" value="Proposed"/>		
	<input type="button" value="Underway"/>	<input type="button" value="Underway"/>		
	<input type="button" value="Complete"/>	<input type="button" value="Complete"/>		
	Accompl. Type: <input type="button" value="Proposed"/>	Accompl. Type: <input type="button" value="Proposed"/>		
	<input type="button" value="Underway"/>	<input type="button" value="Underway"/>		
	<input type="button" value="Complete"/>	<input type="button" value="Complete"/>		
	Accompl. Type: <input type="button" value="Proposed"/>	Accompl. Type: <input type="button" value="Proposed"/>		
	<input type="button" value="Underway"/>	<input type="button" value="Underway"/>		
	<input type="button" value="Complete"/>	<input type="button" value="Complete"/>		
Proposed Outcome				
Performance Measure				
Actual Outcome				
31B Administration - grantee				
Matrix Codes				
Matrix Codes				
Matrix Codes				
Program Year 1	ESG	Proposed Amt. 10,907.78	Fund Source:	Proposed Amt.
		Actual Amount		Actual Amount
	Fund Source:	Proposed Amt.	Fund Source:	Proposed Amt.
		Actual Amount		Actual Amount
	Accompl. Type:	Proposed Units	Accompl. Type:	Proposed Units
		Actual Units		Actual Units
	Accompl. Type:	Proposed Units	Accompl. Type:	Proposed Units
		Actual Units		Actual Units

8. Discussion of Funding Priorities

Within Suffolk County there are also non-homeless households which are threatened with homelessness and are considered “at-risk”. Factors contributing to this problem include increase in the number of foreclosed homes, excessive housing cost burden, overcrowding, substance abuse, mental illness and AIDS. Extremely low income families with incomes of less than 30% of area median, especially those with children, are most at-risk. It is estimated that 4280 small and large renter families and 4354 owners within this income category have housing problems, including cost burden, overcrowding and inadequate plumbing. The County assists low income families and individuals in imminent danger of residing in shelters, or being unsheltered due to a lack of housing and/or inadequate support network, by establishing a coordinated services approach. Through this approach, the near homeless can access emergency housing via one of the county’s Social Services Centers located throughout the county or after business hours through a 24 hour, seven days a week emergency hotline established by the Department of Social Services. Community groups and the police are also aware of this number so that they can make homeless referrals. The centralized unit matches client needs with available bed space in accordance with Federal and local guidelines. Each of the county’s service centers are staffed with “housing specialists” who assess client needs, offer permanent housing resources or arrange for emergency placements, if necessary. Homeless clients who appear to have a need for special services are referred to a caseworker screener who works at each Center. The trained caseworker evaluates and screen for special needs. Within the Central Housing Unit there is also a staff that works on a one to one basis with special needs clients. These workers coordinate with other parts of the agency. Public assistance and adult protective services are available to meet the special needs of the elderly, veterans and physically and mentally ill. In addition, coordination among the agency’s units for child protective services, teenage services and foster care for minors is made available to meet the needs of families with children.

The Ten Year Plan to End Chronic Homelessness is being developed by Suffolk County. The County took the lead agency responsibility in preparing the ten-year plan. Suffolk County shares HUD’s vision of eliminating chronic homelessness and has worked diligently toward this end. A strategy has been established that includes prevention, outreach, assessment, emergency and supportive services, and transitional and permanent supportive housing. This continuum emphasizes several primary goals: to move chronically homeless persons into permanent housing by increasing outreach efforts and assistance in accessing mainstream resources; increasing the amount of affordable housing stock; increase their opportunities for self-sufficiency; prevent future episodes of homelessness; and increase accessibility to the continuum of care system.

The strategic plan developed relies on a close working relationship between government agencies, housing and service providers, hospitals, and formerly homeless individuals.

Major components in Suffolk’s strategy to end chronic homelessness include the following:

- 1) Increase the supply of permanent supportive housing for people with mental illness and substance abuse by:
 - Supporting non-profits in their application for federal and state funding;
 - Identifying county owned land for the development of permanent supportive housing;
 - Using federal and state funds toward the development of permanent supportive housing;
 - Providing access to the county's Housing Opportunities Program to assist in acquiring sites for housing;
 - Having all shelter residents apply for Section 8 vouchers;
 - Prioritizing HUD's homeless funding for programs that address chronic homelessness.
- 2) Increase and prioritize access to existing permanent housing and services by:
 - Improving coordination between Shelter providers and Mental Health and Substance Abuse providers.
 - Use ACT teams, Single Point of Access (SPA), Assisted Outpatient Treatment (AOT) to get people the services they need that will lead them to permanent housing.
 - Increase outreach methods and activities to ensure that chronically homeless persons are enrolled in Mainstream programs and can access all resources to which they are entitled.
 - Expand participation in the region's HMIS system in order to more readily access information regarding program openings, referrals, etc.
- 3) Preventing homelessness by supporting the development of generic affordable housing through inclusive/incentive zoning, public awareness/education and technical assistance.
 - Implement a countywide HMIS system that enables us to track all of the important information related to the causes and other variables of homelessness and the outcomes of our efforts to address this problem.
 - Assist housing providers struggling to maintain people in housing through repairing damages, payment of back rents, etc.
 - Coordinate the various government agencies and non-profits in a manner that allows for a system wide focus that is comprehensive, cooperative and effective.
- 4) Increase Use of and Participation in HMIS System by:
 - Establishing homeless demographics for the region, including frequency and lengths of homelessness;

- Determine where homeless individuals and families are coming from – both in terms of locations/towns, and in terms of systems.
- Facilitate communication and dissemination of information between and among providers in order to simplify referrals/applications and expedite access to housing and services.
- Provide real-time information regarding openings/vacancies in the system in order to match housing/services to persons in need.
- Develop a system with live data documenting community needs for housing and services, establishing priorities and evidence of the need for housing and services in the region.

9. Detailed Budget (see following page)

FY 2011 Detailed Budget Table					
First Allocation	\$162,348.00	FY 2011			
Second Allocation	\$91,321.00	Emergency Shelter Grants/Emergency Solutions Grants			
Grant Amount	\$253,669.00	Program Allocations			
Total Administration	\$19,025.18				
		First Allocation		Second Allocation	Total Fiscal Year 2011
	Eligible Activities	Activity Amount	Reprogrammed Amount	Activity Amount	Activity Amount
Emergency Shelter Grants Program	Homeless Assistance	\$134,230.60	\$0.00		\$134,230.60
	Rehab/Conversion				\$0.00
	Operations	\$134,230.60			\$134,230.60
	Essential Services				\$0.00
	Homelessness Prevention	\$20,000.00			\$20,000.00
	Administration	\$8,117.40			\$8,117.40
Emergency Shelter Grants Subtotal		\$162,348.00	\$0.00		\$162,348.00
Emergency Solutions Grants Program	Emergency Shelter**			\$0.00	\$0.00
	Renovation**			\$0.00	\$0.00
	Operation**			\$0.00	\$0.00
	Essential Service**			\$0.00	\$0.00
	URA Assistance**			\$0.00	\$0.00
	Street Outreach - Essential Services**			\$0.00	\$0.00
	HMIS				\$0.00
	Rapid Re-housing		\$0.00	\$0.00	\$0.00
	Housing Relocation and Stabilization Services				\$0.00
	Tenant-Based Rental Assistance				\$0.00
	Project-Based Rental Assistance				\$0.00
	Homelessness Prevention		\$0.00	\$80,413.22	\$80,413.22
	Housing Relocation and Stabilization Services			\$80,413.22	\$80,413.22
	Tenant-Based Rental Assistance				\$0.00
	Project-Based Rental Assistance				\$0.00
	Administration			\$10,907.78	\$10,907.78
	Emergency Solutions Grants Subtotal		\$0.00	\$91,321.00	\$91,321.00
		Total Grant Amount:			\$253,669.00

**Allowable only if the amount obligated for homeless assistance activities using funds from the first allocation is less than the expenditure limit for emergency shelter and street outreach activities (see Section III.B. of this Notice).

10. Written Standards for Provision of ESG Assistance

To provide housing relocation and stabilization services and short- and/or medium-term rental assistance necessary to prevent an individual or family from moving into an emergency shelter or another place described in paragraph (1) of the “homeless” definition in § 576.2. The costs of homelessness prevention are only eligible to the extent that the assistance is necessary to help the program participant regain stability in the program participant’s current permanent housing or move into other permanent housing and achieve stability in that housing.

The Homeless Prevention budget is \$80,413.22. The program will provide financial assistance and supportive services to help prevent persons from becoming homeless. Eligible households will have an annual income below 30 percent of median family income for Suffolk County and be a resident within the Suffolk County Consortium. Funds shall be used for the following purposes:

- 1) Financial assistance conditional under § 576.103 and § 576.104 for the following costs:
 - a. Rental application fees.
 - b. Security deposits equal to no more than 2 month’s rent.
 - c. Last month’s rent which must not exceed one month’s rent and must be included in calculating the program participant’s total rental assistance, which cannot exceed 24 months during any 3 year period.
 - d. Utility deposits
 - e. Utility payments up to 24 months per participant per service, including up to 6 months of utility payments in arrears, per service. No program participant shall receive more than 24 months of utility assistance within any 3 year period.
 - f. Moving costs
- 2) Service Costs restricted under § 576.103 and § 576.104 to provide the following services:
 - a. Housing search and placement.
 - b. Housing stability case management.
 - c. Mediation.
 - d. Legal services.
 - e. Credit repair.

11. Process for Making Sub-awards

Suffolk County has an application process for non-profits to use to apply for the available ESG funds. Requests for funding are evaluated on several factors: compliance with all federal regulations, ability to successfully complete activities based on prior performances, Match, HMIS participation, CoC attendance, location of activities, as well as the nature of the activities. Suffolk County meets with the local CoC leadership to determine a final allocation of the available funding.

12. Homeless Participation Requirement

Applicants for Emergency Solutions Grant funding through Suffolk County Community Development must provide details of their plan to meet this requirement. In discussions with area providers and with the Suffolk CoC, it appears that most already have a procedure in place for “Homeless Participation”. Suffolk County Community Development will also seek input from interested parties that attend the local CoC meetings.

13. Performance Standards

Suffolk County’s goal is to achieve striving to achieve a reduction in the number of households facing imminent homelessness in Suffolk County. The number of households served will be used as the performance indicator. In addition, it is expected that at least 50% of the households assisted will remain stable in permanent housing at least 6 months after the last ESG assistance is provided.

14. Centralized or Coordinated Assessment System

Suffolk County Community Development is currently reviewing processes for formulating a coordinated assessment system with the Suffolk County Continuum of Care.

15. Monitoring

Suffolk County Community Development’s current monitoring procedures are up to date and compliant to the new requirements. Suffolk County will monitor each voucher submitted by the subrecipient to determine whether it is an appropriate expenditure of ESG funds, and will only accept those that are in compliance with ESG guidelines. Site visits will be made to ensure compliance with all HUD regulations.

Subrecipients will be expected to follow all HUD expenditure requirements. Monthly reports are sent by Suffolk County to all subrecipients to ensure timely communication and progress of activities. Performance data is entered into the HMIS system. The Suffolk County CoC is the lead agency for the HMIS administration. All recipients of Suffolk County ESG funds are required to participate in the Suffolk County HMIS system. They are to submit Quarterly Reports into HMIS and provide copies to Suffolk County Community Development. The only exceptions to this are Domestic Violence agencies that fall under the VAWA (Violence Against Women Act) guidelines. DV agencies are to use a parallel database and provide aggregate data to the local CoC and copies to Suffolk County Community Development.